SHORT INSTRUCTIONS TO AUTHORS FOR THE PREPARATION OF ARTICLES

Articles must contain the following elements:

- article's main title,
- author's first and last names,
- author's education and title,
- author's mail address,
- author's e-mail address,
- abstract (up to 800 characters including spaces),
- key words,
- article (up to 30.000 characters including spaces),
- summary (up to 8.000 characters including spaces).

The titles of chapters and subchapters in the article should be marked with ordinal numbers (for example, 1 Introduction, 1.1 Methodology, 1.2 Terminology). The division of an article into chapters is obligatory, but authors should use subchapters sparingly. It is recommended that the article include Introduction, Methodology and Conclusion chapters.

When quoting from source material, authors should state the author's last name and the year, separate individual sources with semicolons, order the quotes according to year, and separate the page information from the author's name and year information with a comma, for example (Drozg 1995, 33) or (Belec and Kert 1973, 45; Bračič 1975, 15 and 16).

All tables in the article should be numbered uniformly and have their own titles. All illustrative material (photographs, maps, graphs, etc.) in the article should also be numbered uniformly and have their own titles. In the case of graphic illustrations for which the authors do not have the copyright, the authors must acquire permission to publish from the copyright owner. Authors must include the author's name with the title of the illustration.

The digital file should be unformatted, except for text written in bold and italic form. The entire text should be written in lowercase (except for uppercase initial letters, of course) without unnecessary abbreviations and contractions. Authors should submit photographs and other graphic materials in a form suitable for scanning or in digital raster form with a resolution of 300 dpi, preferably in TIFF or JPG format. If authors cannot deliver articles or graphic supplements prepared using the specified programs, they should consult the editor in advance.

The author shall receive one (1) free copy of the publication. Authors should send articles to the editor:

dr. Lučka Lorber Oddelek za geografijo Filozofska fakulteta Univerza v Mariboru Koroška cesta 160, SI – 2000 Maribor, Slovenija e-pošta / e-mail: lucka.lorber@uni-mb.si